



### Guidelines – Minimum Age for Employment

- ❑ The University adheres to all State and Federal regulations regarding the employment of those under the age of 18. These guidelines specify what types of jobs and the hours of work a minor child may perform. Some of the limitations are listed below. A complete listing can be obtained from the Human Resources Department, Vilas Hall G2 (229-5596). Please contact Human Resources for all inquiries relating to employment of a child under the age of 18.
- ❑ Minors under the age of 18 must provide working papers. These can be obtained from the nurse at the appropriate high school.
- ❑ Minors under the age of 18 may not work in hazardous environments or operate machinery (i.e.: lawn mowers, shredders, dish washing machines, etc.). Please contact Human Resources for a complete listing of prohibited occupations.
- ❑ Minors under 16 years of age may **NOT be employed at any time.**