

**ST. LAWRENCE
UNIVERSITY**

CHECK DISTRIBUTION

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If you have not elected to have your check deposited electronically, please circle one of the following check stub distributions:

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|------|-------------------------------|-------|--------------------------------------|
| fo | send to Facilities Operations | ds | send to Dining Services |
| sec | send to Security | can | send to Canaras |
| pkup | pick up at Business Office | pkup9 | send to Business Office (Sept - May) |
| usm | send via US Mail | | |

(Pay checks will not be sent via campus mail)

US Mail Address *(if different from home address)* _____

DATE: _____ SIGNATURE: _____

Please return to Human Resources or the Business Office.

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