

**\*\*SEE REVERSE SIDE\*\***

TO: All First-Year Students  
RE: First-Year Seminar Placement Process  
FROM: Cathy Crosby-Currie, Associate Dean of the First-Year  
DATE: October 8, 2009

This spring you will be enrolled in a First-Year Seminar (FYS). In your FYS, you will be engaged in one or more research projects designed to teach you the basic skills of finding, evaluating, synthesizing, and integrating source material into written, spoken, performed, and/or visual presentations of your findings. Each seminar is taught by a single instructor, with about 16 students.

As you will see from the enclosed packet, you have a rich diversity of seminars to choose from. We will do our best to place you in one of the seminars in which you are very interested, but remember there are about 600 of you to place. You will be registered in your FYS prior to registration for your other spring semester courses. *If you do not complete these forms correctly and/or on time, you will be placed in whatever FYS still has spaces after all other students are placed.* Instructions for completing the forms are on the reverse side of this sheet.

***Deadline for return of the completed FYS forms:  
Tuesday, October 20, 2009 at 4:00 PM  
Return forms to the First-Year Program Office  
In Whitman 168***

Please Print Legibly

Your Name \_\_\_\_\_ SLU ID # \_\_\_\_\_

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***Read through all of the instructions before you complete this and the yellow form. Write your name on the front.***

***Instructions for Completing the Forms:***

(1) Read all of the course descriptions found in the enclosed FYS Course Description booklet. Note the professor and class times for each seminar.

(2) If your first choice is to be placed in the FYS of your FYP advisor, you will be placed automatically in that individual's FYS.

Indicate that desire by writing the number (found next to the course title in the course description packet) of that person's FYS in this box:

NOTE: If you elect to be automatically placed in your advisor's FYS, you do not need to complete the yellow form, but you must turn in *\*this\** form by the deadline.

(3) If you are interested in the FYS offered by the other instructor for your FYP, you will be given preference for placement in that person's FYS.

Indicate your desire for preference in this FYS by writing the number (found next to the course title in the course description packet) of that person's FYS in this box:

NOTE: You must turn in this form and you must complete the yellow form, in case spaces are limited in this instructor's FYS.

(3) If you have applied to the Global Francophone Cultures Program, please check this box:

NOTE: You must turn in this form and you must complete the yellow form, in case your FYS in France plans fall through for whatever reason.

(4) If your first choice is not the FYS of your FYP advisor, you must complete the yellow form. To complete the yellow form correctly, you must:

- rate EVERY seminar (all 37) on the yellow form, and
- rate at least EIGHT as "very interested" (i.e., a "1").

***If you fail to rate EVERY FYS and/or fail to rate at least EIGHT as a "1," you will be placed after everyone else.***

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