

July 21, 2008

MEMO TO: New Faculty Members

FROM: Karl Schonberg, Associate Dean, Faculty Affairs
Erin McCarthy, Interim Director, Center for Teaching & Learning

RE: Orientation Meetings, August 20-21, 2008

Orientation for new faculty will be held on **Wednesday and Thursday, August 20 and 21, 2008** at the Center for Teaching & Learning (CTL), 62 Park Street, Canton. In addition to providing practical information about St. Lawrence, these sessions also afford opportunities for new faculty to get acquainted with one another and a considerable number of seasoned colleagues.

Wednesday's meeting will begin at 9:00 am, but coffee and bagels will be available by 8:30 am. The first morning is devoted to introductions, a conversation with Dean Valerie Lehr on the university's liberal arts mission, and discussion about our student culture and classroom instruction. Around noon, we will break for a complimentary lunch in Dana Dining Hall followed by the traditional group photo and a tour of key campus areas and buildings lead by second-year colleagues.

New faculty orientation will continue on **Thursday** at 9:00 a.m. (coffee and muffins available by 8:30 am) and will be primarily devoted to an overview of professional development funding opportunities for scholarship and teaching. A number of St. Lawrence faculty have been invited to join us to talk about myriad teaching topics including grading scales and practices, and syllabus construction and design. An overview of the university's academic computing services and classroom technologies will round out the morning. The second day of orientation will adjourn around 12:15 pm and will be followed by lunch with Dean Lehr and the members of Dean's Staff.

Follow-up orientation sessions will be held during the fall and spring semesters and details on them will be available at the August orientation. In the meantime, please feel free to visit the CTL web site at <http://web.stlawu.edu/ctl> for more information on our programs and events that support faculty.

On August 18 and 19, 2008 the educational technologies group, in collaboration with the CTL, offers its **Back to Basics** technology workshops designed to introduce you to a variety of instructional tools at St. Lawrence. A detailed schedule of events and a registration form will be available online on August 1st at <http://infotech.stlawu.edu>. Although faculty participants have priority for this event, seating is often limited; please register early.

We look forward to seeing you in August! If you have any questions, please call the Center for Teaching and Learning, 315-229-5981.